

PETITION PROCEDURE TO ESTABLISH A SOCIETY OF PHYSICS STUDENTS CHAPTER AT QUALIFIED INSTITUTIONS*

The following materials should be completed and returned to:

Director
Society of Physics Students
American Institute of Physics
One Physics Ellipse
College Park, MD 20740
Tel: (301) 209-3007
Fax: (301) 209-0839
E-mail: sps@aip.org

1. Petition form (in the Information Handbook or furnished by SPS). Attach additional sheets as needed.
2. Qualification sheet (in the Information Handbook or furnished by SPS).
3. Catalog of institution.
4. A letter from the Chairman of the Physics Department (or of the department responsible for physics instruction) indicating willingness to appoint a Faculty Advisor and to sponsor and maintain the chapter.
5. Local bylaws submitted for approval. (Sample in the Information Handbook or furnished by SPS).
6. Membership forms for all members.
7. National dues of \$24.00 per year per person for all members (returned with the petition).

* All accredited institutions offering courses in physics are eligible to establish an SPS chapter.

QUALIFICATION SHEET FOR INSTITUTIONS PETITIONING TO ESTABLISH A SOCIETY OF PHYSICS STUDENTS CHAPTER

1. Name of Institution _____
2. Department Name _____
3. Address of Institution _____

(city, state, zip)

4. Telephone: Campus Switchboard: _____
Department Number: Direct Dial: _____ or Extension: _____
Fax Number: _____

5. Highest degree in physics offered by the Institution _____

6. Type of Institution (*university, four-year college, two-year college, etc.*)

7. By what accrediting agencies is the Institution approved?

8. Number of majors (or equivalent): _____
undergraduates _____ graduates _____

9. Number of students on campus: undergraduates _____ graduates _____

10. Is the Physics Department (or the department responsible for physics instruction) willing to sponsor the chapter and have the appropriate institutional groups given approval?

11. Full name and other information for the SPS Chapter Advisor appointed by the Department Chair (*please print*):

SPS Chapter Advisor

Telephone Number

E-mail Address

Signed: _____
SPS Chapter Advisor

12. Full name and other information for the Department Chair (*please print*):

Department Chair

Telephone Number

E-mail Address

The SPS Chapter Officers are:

President: _____ Email: _____
Vice President: _____ Email: _____
Secretary: _____ Email: _____
Treasurer: _____ Email: _____

Signed: _____
Chapter Secretary

PETITION TO THE SOCIETY OF PHYSICS STUDENTS

We, the undersigned, members of the instruction staff, alumni, and students at

(Name of Institution)

sharing an interest in physics and believing in the worth and objectives of the Society of Physics Students, do hereby signify our desire to be granted a charter of this Society. If this charter is granted, we do hereby agree at all times to comply with and abide by the Constitution and Bylaws of the Society of Physics Students in the organization and conduct of the chapter.

Signed, this _____ day of _____, 2 _____

SIGNATURE

(Names to be typewritten below each signature)

CLASSIFICATION

(Students give class; faculty give state academic title; alumni indicate position)